

The Corporation of the City of Thorold  
COMMUNITY EVENTS ADVISORY COMMITTEE AGENDA

CEAC 4-2023  
Tuesday, April 4, 2023  
6:30 p.m.  
Virtual Meeting

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	Pages
1. <u>Call to Order</u>	
2. <u>Land Acknowledgement</u>	
3. <u>Declaration of Interest</u>	
4. <u>Adoption of Agenda</u>	
5. <u>Adoption of Minutes</u>	
5.1 <u>CEAC 2-2023</u>	1 - 4
Tuesday, March 7, 2023	
5.2 <u>CEAC 3-2023</u>	5 - 7
Thursday, March 16, 2023	
6. <u>Correspondence</u>	
7. <u>Committee Business</u>	
7.1 <u>CEAC-C 2-2023</u>	8 - 9
Age Friendly Committee Event Calendar	
7.2 <u>Canada Day Tender Update</u>	
7.3 <u>Most Patriotic City</u>	
7.4 <u>Farmers Market Working Group</u>	

7.5 Canada Day

Entertainment Selection and Schedule

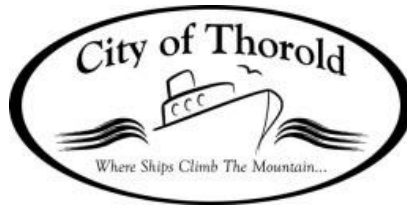
7.6 Santa Claus Parade

Date and Theme Discussion

8. Roundtable Discussion

9. Next Meeting

10. Adjournment



**THE CORPORATION OF THE CITY OF THOROLD  
PROCEEDINGS OF COMMUNITY EVENTS ADVISORY COMMITTEE  
MINUTES**

**CEAC 2-2023  
Tuesday, March 7, 2023  
Video Conference**

Committee Members Present via Video Conference: Councillor Dekker, C. Clifford, M. Coppola (Committee Chair), L. Prytula, T. Vandermaas (Committee Vice Chair)

Staff Present via Video Conference: D. Baldoni, Acting Manager, Community Services, S. Hansen, Legislative Assistant, Geoff Holman, Director, Public Works & Community Services, Stephanie Jarvis, Program Supervisor

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**1. Call to Order**

Committee Chair Coppola called the meeting to order at 6:30 pm.

**2. Land Acknowledgement**

S. Hansen, Legislative Assistant, read the land acknowledgement.

**3. Declaration of Interest**

There were no declarations of interest.

**4. Adoption of Agenda**

Moved by: T. Vandermaas

Seconded by: C. Clifford

That agenda CEAC 2-2023, **BE ADOPTED**, as presented.

**CARRIED**

**5. Adoption of Minutes**

5.1 Community Events Advisory Committee

Moved by: Councillor Dekker

Seconded by: T. Vandermass

That the February 2, 2023, minutes CEAC 1-2023 **BE ADOPTED**, as presented.

**CARRIED**

**6. Correspondence**

6.1 200th Anniversary of the Official Turning of the Sod

S. Hansen, Legislative Assistant, advised that a member of the public raised this with city staff as a significant date to be recognized by the city. Councillor Dekker volunteered to reach out to the individual for more information.

**7. Committee Business**

7.1 Work Plan

There was no additional information added to the work plan.

7.1.1 Future Events

Committee Chair Coppola inquired about whether there will any movie or physical activity events this year. S. Jarvis, Program Supervisor, informed the committee that the Age Friendly Committee is interested in hosting a movie event.

C. Clifford inquired whether there are plans to utilize the amphitheater at Beaverdams Park. S. Jarvis, Program Supervisor, stated through the community grants program, the city has previously funded bands who perform there in the summer. This could be done during the farmers market this year.

7.2 Canada Day

S. Jarvis, Program Supervisor, advised that a Request for Proposals (RFP) is currently open for an event company to manage the event. The Community Events Advisory Committee will be utilized for high level discussions on what they would like to see at the event.

T. Vandermaas suggested a citizenship ceremony could take place as part of the event. Local vendors could get involved. Councillor Dekker suggested drafting a letter to local businesses to ensure they are aware of the event.

7.3 Earth Day

S. Jarvis, Program Supervisor, advised that there will be a community clean up on Earth Day.

T. Vandermaas informed the committee that One Thorold is hosting an event at the Lake Gibson Park on Earth Day. Committee Chair Coppola suggested contacting the principals of Thorold High and Dennis Morris for student volunteers.

L. Prytula, enquired about whether the Environment, Climate Change and Biodiversity Advisory Committee is planning to do anything on Earth Day. S. Hansen, Legislative Assistant, informed the committee that if the committee is interested, the event can be put on the Environment, Climate Change and Biodiversity Advisory Committee agenda for their input.

7.4 Farmers Market

S. Jarvis, Program Supervisor, informed the committee that there has been preliminary conversations to have the event Saturdays from 10am-2pm at the Battle of Beaverdams Park. Rene from Small Scale Farms has offered to support the event as a volunteer. T. Vandermaas suggested the inclusion of entertainment. Committee Chair Coppola suggested inviting Rene or Councillor O'Hare to attend the next meeting.

Moved by: T. Vandermaas

Seconded by: C. Clifford

That a working group **BE CREATED** to look into the establishment of a farmers market in Thorold.

**CARRIED**

7.5 Senior of the Year Awards

S. Hansen, Legislative Assistant, informed the committee that the Age Friendly Committee is hosting the Senior of the Year Awards.

**8. Roundtable Discussion**

Geoff Holman, Director, Public Works & Community Services, thanked the committee members for their support.

**9. Next Meeting**

The next meeting will be held on April 4, 2023 at 6:30pm.

**10. Adjournment**

There being no further business, the meeting was adjourned.

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Marsha Coppola  
Committee Chair

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Sydney Hansen  
Legislative Assistant

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Matthew Trennum  
City Clerk



**THE CORPORATION OF THE CITY OF THOROLD  
PROCEEDINGS OF THE COMMUNITY EVENTS ADVISORY COMMITTEE  
MINUTES**

**CEAC 3-2023  
Thursday, March 16, 2023  
Video Conference**

Committee Members Present via Video Conference: M. Coppola (Committee Chair), C. Clifford, L. Prytula, T. Vandermaas (Committee Vice Chair)

Absent: Councillor Dekker

Staff Present via Video Conference: S. Hansen, Legislative Assistant, Stephanie Jarvis, Program Supervisor

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**1. Call to Order**

Committee Chair Coppola called the meeting to order at 5:02pm.

**2. Land Acknowledgement**

S. Hansen, Legislative Assistant, read the land acknowledgement.

**3. Declaration of Interest**

There were no declarations of interest.

**4. Adoption of Agenda**

Moved by: T. Vandermaas

Seconded by: L. Prytula

That Agenda CEAC 3-2023, **BE ADOPTED**, as presented.

**CARRIED**

**5. Closed Session**

Moved by: L. Prytula  
Seconded by: T. Vandermaas

That the Committee **DO NOW MOVE** into closed session for the purposes of receiving information of a confidential nature respecting:

A matter respecting a matter of commercial, and financial information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization under section 239 (2) (i) of the Municipal Act, 2001- Event Coordinator Tender

**CARRIED**

The Committee resolved into closed session at 5:05 pm

**Business Arising from Closed Session**

The Committee reconvened in open session at 5:28 pm with the following individuals in attendance:

Committee Members Present via Video Conference: M. Coppola (Committee Chair), L. Prytula, T. Vandermaas (Committee Vice Chair)

Absent: Councillor Dekker, C. Clifford

Staff Present via Video Conference: S. Hansen, Legislative Assistant, Stephanie Jarvis, Program Supervisor

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Moved by: T. Vandermaas  
Seconded by: L. Prytula

That Confidential verbal update respecting the event coordinator tender **BE RECEIVED** for information.

**CARRIED**

**6. Next Meeting**

The next meeting will be held on April 4, 2023.



**7. Adjournment**

There being no further business, the meeting was adjourned.

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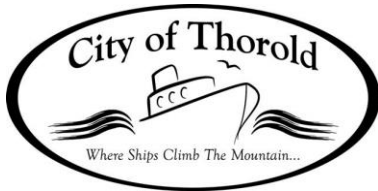
Marsha Coppola  
Committee Chair

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Sydney Hansen  
Legislative Assistant

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Matthew Trennum  
City Clerk



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## MEMORANDUM

**Subject: Age Friendly Committee Proposed 2023 Event Calendar**

**To: Community Events Advisory Committee**

**From: Sydney Hansen, Legislative Assistant**

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The Age Friendly Committee proposed the following events as part of their 2023 Events Calendar.

### Niagara Older Adult Alliance Meeting

The Committee proposed hosting a Niagara Older Adult Alliance Meeting where people can share information regarding events and initiatives happening within the Region. The proposed meeting would take place in June or September and would require a budget of \$250.00.

### Free Swim and Movie Night

The Committee proposed hosting a free swim and movie night at the Thorold pool. The proposed date is August 26, 2023 with open swim from 7-9pm with a movie to follow. Their proposed budget is \$500.00.

### Senior's Month Event

The Committee proposed hosting an event in June in recognition of senior's month. The event would include a flag raising and chat bench dedication. Their proposed budget is \$175.00.

### Forum

The Committee proposed holding a forum on June 1<sup>st</sup> on a topic relevant to seniors. Their proposed budget is \$250.

Senior of the Year Awards

The Committee proposed holding the Senior of the Year awards on June 21, 2023 from 11:30-12:30pm at the Thorold Senior's Centre. The event would compose of speeches and presenting plaques to the two award recipients. The budget for the event would be \$175.00.

Christmas Luncheon

The Committee proposed holding a Christmas Luncheon on December 7<sup>th</sup> with a guest speaker. The event budget would be \$200.00.

Respectfully submitted and signed by

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Sydney Hansen  
Legislative Assistant